

Step-by-step guide to trading RFP units

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Rural Funds Management (RFM), as responsible entity for RFM Poultry (RFP), a National Stock Exchange (NSX) listed entity, has prepared the following guide to assist investors trade RFP units.

A full list of brokers who deal via the NSX is available at: www.nsx.com.au. The following instructions refer to Pritchard & Partners Pty Ltd brokers (Pritchard & Partners). Pritchard & Partners provides a broking service for a fee of 1.1% of the trade value (minimum \$110 inc GST). Other brokers would have similar procedures.

To instruct Pritchard & Partners to trade RFP units, investors and/or their financial adviser need to follow the 3-step process set out below:

1. Provide supporting documentation related to your RFP holding;
2. Complete a Pritchard & Partners Account Application Form; and
3. Send documents to Pritchard & Partners, along with a buy or sell instruction.

Step 1 – Supporting Documentation

The supporting documents required are listed below:

Documents	Information
1. RFP Holding Statement	This statement will have your Securities Holder Reference Number, as well as your registered account name and address. If you don't have a copy of your last holding statement call RFM Investor Services on 1800 026 665
2. Copy of your identification	The Pritchard & Partners Account Application Form requires an certified photocopy of your current passport or drivers license
3. Certified copy of ASIC current company information extract	Required for company accounts or Self Managed Superannuation Funds/ Trusts with a corporate trustee, in order to verify directors
4. Copy of a recent bank statement or deposit slip	Required to enable to Pritchard & Partners to directly credit sales proceeds to your account
5. Trust deed	A certified copy of the full trust deed for Trusts and Self Managed Superannuation Funds

Step 2: Complete Pritchard & Partners Account Application Form

To obtain an Account Application Form please call RFM Investor Services on 1800 026 665 or Pritchard & Partners on (02) 4920 2877. Key pages to complete are as follows:

Page	Information you need to provide
3 - Account application	<ul style="list-style-type: none">• Account type and details• Company accounts details• Applicant Details (must be completed for each applicant if more than one) <p>The details provided must match those on your RFP Holding Statement</p>
4 - Addresses & Execution of Client Application Form	<ul style="list-style-type: none">• Account Designation• Registration Address• Appointment of Third Party (your Financial Adviser can act on your behalf)• Account details for direct credit of sales proceeds <p>The details provided must match those on your Holding Statement</p> <ul style="list-style-type: none">• Form and declarations to be signed by each applicant• Directors' guarantee (company accounts only)
5 - Direct credit and debit request	<ul style="list-style-type: none">• Authorisation and relevant bank details to directly credit and debit from your account in order to facilitate both sales and purchases

Step 3: Submit your RFP documentation and Account Application Form, and provide Pritchard & Partners with your buy or sell instruction

You or your authorised financial adviser must provide written instructions, including:

- The instruction (e.g. "I wish to sell..." or "I wish to buy...");
- Whether you wish to trade at the market price or a specified price; and
- Your current unit balance.

The completed documents must be posted to:

Prichard & Partners Limited
PO Box 413
Hamilton NSW 2303

This instruction must be attached when posting your documentation. Please note that a representative of Prichard & Partners will contact you or your appointed third party prior to executing the trade.

Disclaimer

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